

ACTION REQUIRED: ACCESSIBILITY FORM

Group Practice/Clinic Site Name: _____

Location Address: _____

City/State/Zip Code: _____

Phone Number: _____ Fax: _____

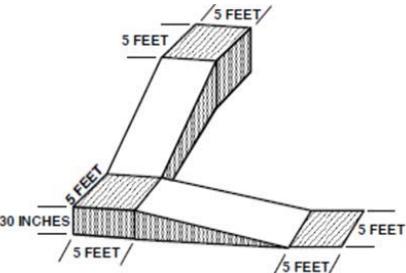
Please complete and return one form for each Group Practice/Clinic location that will serve IlliniCare Health Members

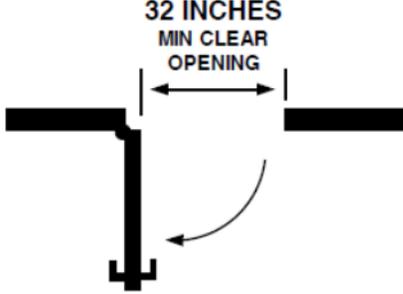
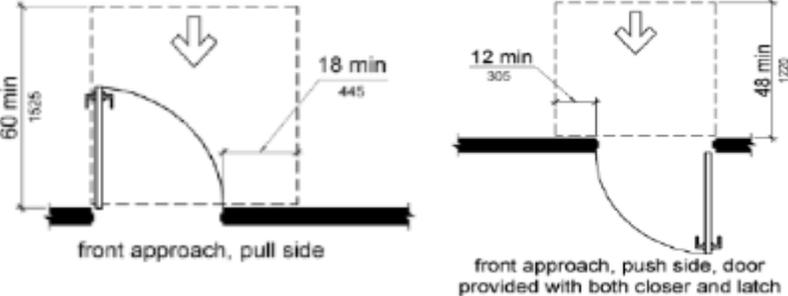
Programmatic Access: Does your location have a Process or Policy surrounding Programmatic Access? (Is there a process in place so that <u>all</u> members can easily communicate with staff)									
Access Item:		Yes	No	N/A	Access Item:		Yes	No	N/A
P1:	Do you provide accessible communication for those who are deaf or hard of hearing (e.g., qualified ASL interpreters, video remote interpretation)?				P4:	Are nurses and medical staff trained to safely assist or lift patients from wheelchairs to examination tables or other equipment? Alternatively, is a Hoyer lift available?			
P2:	Do you provide accessible communication for individuals with cognitive disabilities? For example: provide simplified reading materials with diagrams instead of technical words; use gestures and pictures during conversation; talk slowly and repeat information as necessary.				P5:	Are doctors, nurses and other staff trained in operating accessible medical equipment such as height exam tables, mammography machines and weight scales?			
					P6:	During the appointment scheduling process, are members with disabilities asked if they will need assistance (i.e getting on the exam table or accessible communication)?			
P3:	Do you allow service animals to accompany individuals in waiting and examination rooms?				P7:	Are alternative Media Formats available (i.e. web and app based materials available and is someone designated to provide them?)			

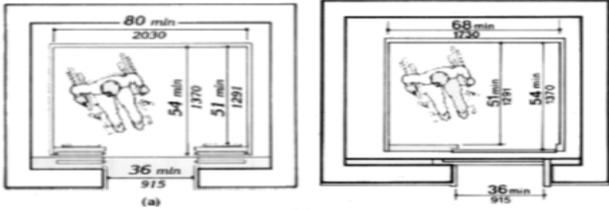
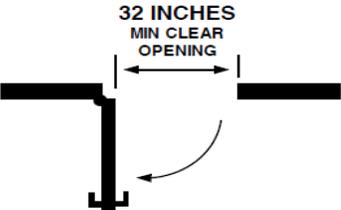
Programmatic Access Comments:

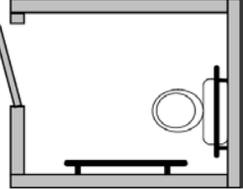
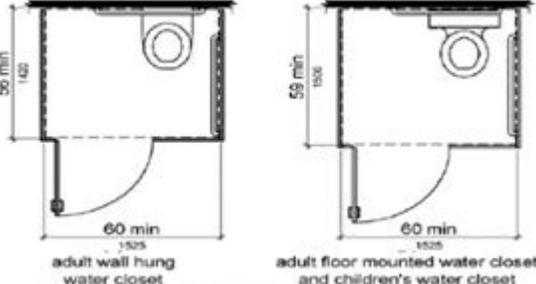
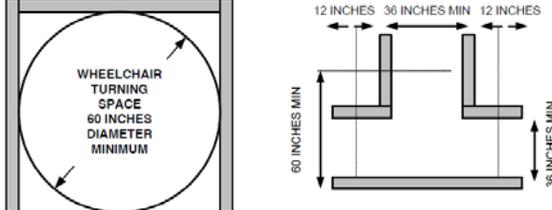
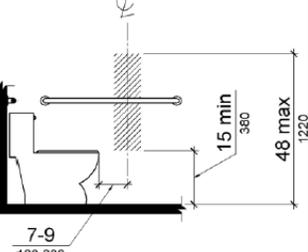
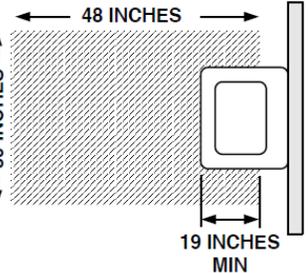
Please specify what accessible types of options you have for individuals with physical disabilities

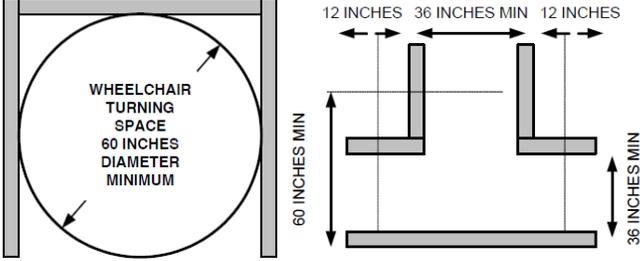
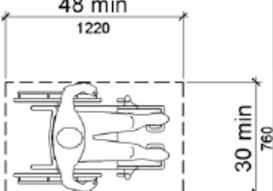
LOCATION ACCESSIBILITY				
Criteria	Explanation/ Guidelines	YES	NO	NA
(A) PARKING				
A1: Does every accessible parking space have a vertical sign posted with the International Symbol of Accessibility?	 The International Symbol of Accessibility			

LOCATION ACCESSIBILITY				
Criteria	Explanation/ Guidelines	YES	NO	NA
A2: Are accessible parking spaces including access aisles wide enough?	Providers in Chicago: Parking spaces must be at least 11 feet wide with a five-foot wide access aisle All other providers: Parking Spaces must be either 8 feet wide with an 8 foot wide access aisle or 11 feet wide with a 5 foot access aisle. The access aisle must be on the passenger side of the vehicle.			
A3: Are the correct number of accessible parking spaces provided?	Medical facilities and hospitals require 10% of the spaces surrounding hospital outpatient locations be accessible Rehabilitation facilities require 20% of the spaces surrounding the facility be accessible if the facility provides outpatient and/or mobility related treatment services Other facilities require 1 accessible parking space for every 25 total parking spaces. I.e., (1 to 25 total spaces – 1 required) (26 to 50 – 2 required) (51 to 75 – 3 required) (76 to 100 – 4 required) (101 to 150 – 5 required) (151 to 200 – 6 required) (201 to 300 – 7 required) (301 to 400 – 8 required)			
(B) EXTERIOR ROUTE: parking, public transportation and public sidewalk to the accessible entrance				
B1: Is the route of travel to the building clear and accessible?	The route should be stable, firm and slip resistant surface include solid concrete and pavement as opposed to gravel, grass or soft soil surface At least 36 inches wide.			
B2: For exterior routes, if the accessible route crosses a curb, is a curb ramp provided to the building entrance from the following: (Please mark NA for those that do not apply.)	Is there an accessible route that does not include stairs or steps from the Parking area, from the public transportation stop or from the public sidewalk to the accessible entrance?			
Curb route from Parking to the accessible entrance?				
Curb Route from Public Transportation to accessible entrance?				
Curb Route from Public Sidewalk to accessible entrance?				
(C) RAMPS				
C1: Is each run (leg) of the ramp no longer than 30 feet between landings?	 <p>Each "run," shown in the white sections in the diagram below, must be no longer than 30 feet</p>			
C2: And no steeper than 1 foot rise for every 12 feet long				
C3: Are 60 inches (5 feet) long, level landings provided at the top and bottom of each ramp run?				
C4: Are handrails provided on both sides of the ramp?	If the ramp is no longer than 6 feet, check NA. The handrails need to be mounted at between 34 and 38 inches above the ramp surface, if ramp is longer the 6 feet.			
C5: Are all ramps at least 36 inches wide?				

LOCATION ACCESSIBILITY				
Criteria	Explanation/ Guidelines	YES	NO	NA
(D) Building Entrance				
D1: Is there an entrance to the building that has zero steps?	Can someone get through this entrance without having to use steps or go up a curb?			
D2: Is there an entrance, which has a ramp or lift?	If there is no entry with zero steps is a ramp or lift provided to ensure accessibility?			
D3: If a main entrance is not accessible, is there directional signage indicating the location of the accessible entrance?	 <p>Are directions to the accessible entrance clearly posted?</p>			
D4: Does the accessible entry door open to at least 32" wide?	 <p>32 INCHES MIN CLEAR OPENING</p> <p>Doorways have a minimum clear opening of 32 inches with the door open at 90 degrees, measured between the face of the door and the opposite stop?</p>			
D5: Do entrance doors have handles that can be opened without grasping, pinching, or twisting of the wrist?	Can the door be opened by someone with a closed fist or fully open hand? Door knobs, for example, cannot be used?			
D6: Is space available for a wheelchair user to approach, maneuver, and open the door?	 <p>60 min 1525</p> <p>18 min 445</p> <p>front approach, pull side</p> <p>12 min 305</p> <p>48 min 1220</p> <p>front approach, push side, door provided with both closer and latch</p> <p>Appropriate space perpendicular and parallel to a doorway permits a wheelchair user, people using walkers and other mobility devices to open the door safely and independently. Following are two common examples of required minimum maneuvering clearances:</p> <p>Approaching the door and pulling it toward you to open requires 60 inches of clear space perpendicular to the doorway and 18 inches parallel to the doorway.</p> <p>Approaching the door and pushing it away from you to open requires 48 inches of clear space perpendicular to the doorway And 12 inches parallel to the doorway of the door and the opposite stop?</p>			
(E) ELEVATORS (E)				
E1: Is the elevator equipped with both visible and audible door opening/closing and floor indicators?	A visible and audible signal is required at each elevator entrance to indicate which car is answering a call. An audible signal would be a "ding" or a verbal announcement.			

LOCATION ACCESSIBILITY				
Criteria	Explanation/ Guidelines	YES	NO	NA
E2: Is there a raised letter and Braille sign on each side of each elevator jamb?	These signs allow everyone to know which floor they are on before entering or exiting the elevator.			
E3: Are the hall call buttons for the elevator no higher than 42" above the floor?	Illinois accessibility code requires call buttons in elevator lobbies and halls to be centered at 42" above the floor.			
E4: Is the elevator car large enough for a wheelchair or scooter user to enter, turn to reach the controls, and exit?	 <p>The doorway should be at least 36 inches wide and the floor area should be at least 51 inches long and 80 inches wide or 54 inches long and 68 inches wide, depending on where the door is located. ADA/IAC allows single user elevator to be smaller than 51x80 or 54x68</p>			
E5: Do the buttons on the control panel inside the elevator have Braille and raised characters/symbols near the buttons?				
(F) INTERIOR ROUTE: From the Building Entrance to the Clinic/Office Entrance, to the registration counter/window, and through the clinic/office to area that patients would proceed				
F1: Are <u>all</u> interior paths of travel at least 36 Inches wide?				
F2: Do all rooms accessed from a public hallway include signage with raised letters and Braille?	These signs allow individuals to determine which room they are entering.			
F3: If there are stairs on the accessible route, are there handrails on each side?	If there are no stairs, check NA.			
F4: If a platform lift is used, can it be used without assistance?	If there is no platform lift, check NA.			
(G) RESTROOMS: Including Those Used for Specimen Collection				
G1: If a single user toilet room is provided is it accessible for a person who uses a wheelchair or scooter?				
G2: Do toilet room doorways have a minimum clear opening of 32 inches with the door open at 90 degrees, measured between the face of the door and the opposite stop?				

LOCATION ACCESSIBILITY				YES	NO	NA
Criteria	Explanation/ Guidelines					
<p>G3: Are grab bars provided, one on the wall behind the toilet and one on the wall next to the toilet? Are Horizontal Grab bars provided on the wall behind and the wall next to the toilet?</p>	 <p>Grab bars should be installed in a horizontal position between 33 and 36 inches above the floor measured to the top of the gripping surface.</p>					
<p>G4: Are toilet stalls and approaches accessible to individuals who use wheelchairs and scooters?</p>	 <p>Toilet stalls should be 60 inches wide minimum and 56 inches deep minimum for a wall hung water closet and 59 inch deep minimum for a floor mounted water closet.</p>					
<p>G5: Is a vertical grab bar provided on the wall next to the toilet?</p>	<p>Chicago building code requires a vertical grab bar 18 inches long mounted between 39" and 41" to the bottom and 39" to 41" mounted from the back wall</p>					
<p>G6: In a toilet room with stalls Is there a 60-inch diameter turning circle or a 60 inch x 60 inch "T"-shaped space inside the toilet room with stalls to allow a turnaround for wheelchair and scooter users?</p>	 <p>WHEELCHAIR TURNING SPACE 60 INCHES DIAMETER MINIMUM</p>					
<p>G7: Is the top of the toilet seat 17-19" from the floor?</p>						
<p>G8: Is the toilet paper dispenser between 7 inches and 9 inches in front of the toilet, and at least 15 inches above the floor</p>						
<p>G9: Is there a space that is at least 30 inches wide and 48 inches deep to allow wheelchair users to approach and use the sink?</p>	 <p>This space must extend at least 17 inches under the sink from the front edge, although it can extend up to 19 inches underneath.</p>					
<p>G10: Are the soap and towel dispensers 48" or less from the floor</p>						

LOCATION ACCESSIBILITY				
Criteria	Explanation/ Guidelines	YES	NO	NA
G11: Are faucet handles operable with one hand and without grasping, pinching, or twisting?	Does the faucet have lever handles and can it be grabbed without having to make a fist? (Check yes if faucets are automatic)			
(H) EXAM ROOM / TREATMENT ROOM				
H1: Do exam room doorways have a minimum clear opening of 32 inches with the door open at 90 degrees?				
H2: Is there a 60 inch diameter turning circle or a 60 inch x 60 inch "T"-shaped space so that a wheelchair or scooter user can make a 180° turn?	 <p>WHEELCHAIR TURNING SPACE 60 INCHES DIAMETER MINIMUM</p> <p>12 INCHES 36 INCHES MIN 12 INCHES</p> <p>60 INCHES MIN</p> <p>36 INCHES MIN</p>			
H3: Is there a height adjustable exam and procedure table?	Can the exam table lower to between 17 inches and 19 inches from the floor to the top of the cushion?			
H4: Is a weight scale available that can accommodate an individual that use a wheel chair or scooter?	Accessible scales are usable by all people including: wheelchair users, people with activity limitations, and larger people who may exceed a standard weight scale limit.			
H5: Is there space next to the height adjustable exam table for a wheelchair or scooter user to approach, park, and transfer or be assisted to transfer onto the table?	 <p>48 min 1220</p> <p>30 min 760</p>			
(J) EQUIPMENT				
J1: Does your practice have a Hoyer-type lift available to transfer a patient onto an exam table?	Is lift equipment available to assist staff with transfers (portable, overhead, or ceiling mounted?)			
J2: Is there height adjustable equipment (chairs and tables) that lowers between 17 inches and 19 inches from the floor to the top of the cushion for various pieces of equipment:	a.) MRI b.) CT c.) Fluoroscopy d.) PET e.) Bone Density/DEXA f.) Ultrasound g.) Nuclear Medicine h.) X-ray i.) Physical Therapy Table j.) Dialysis Chair k.) Other l.) Other (Score each appropriate equipment that do or do not lower 17 to 19 inches from the floor to the top of the cushion)			
J3: Can mammography machine accommodate wheelchair users? Is a Mammography chair available for those who must be seated?	The top of breast platform needs to go to 26 inches above the floor to accommodate an individual seated in a wheelchair. Example: persons with balance difficulties, or who cannot stand for any length of time. The chair's footrests must accommodate and ride over the base support.			

By my signature below, I attest that to the best of my knowledge, the accessibility information provided on this form is an accurate reflection of the services available at this location.

Signature: _____

Date Completed: _____